

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF MUPU ELEMENTARY SCHOOL DISTRICT  
September 21, 2016**

**REGULAR SESSION**

1. CALL TO ORDER: The Acting Clerk of the Board, Tim Shield, called the meeting to order at 5:21 p.m.
- ROLL CALL: Board Members Present: Tim Shield, Chuck Teague, Steve Jenkins  
Administrators Present: Sheryl Barnd, Superintendent/Principal/Board Secretary  
Others Present: Tami Peterson, CBO

**PLEDGE OF ALLEGIANCE**

**2. ADMINISTRATION**

- 2.a. Emergency Additions to the Agenda: Discussion of Next Board Meeting- Item 7.k.
- 2.b. Approval of Agenda: On a motion by Trustee Teague, and seconded by Trustee Jenkins, the Board voted unanimously to approve the September 21, 2016 Agenda. Shield Aye, Teague Aye, Jenkins Aye
- 2.c. Approval of Minutes: On a motion by Trustee Teague, and seconded by Trustee Jenkins, the Board voted unanimously to approve the August 17, 2016 Minutes. Shield Aye, Teague Aye, Jenkins Aye
3. CONSENT AGENDA – On a motion by Trustee Teague, and seconded by Trustee Jenkins, the Board accepted the following consent agenda: Shield Aye, Teague Aye, Jenkins Aye
- 3.a. Enrollment/Attendance – Month 1: 155
- 3.b. Board Report of Purchase Orders (ReqPay 11d)
- 3.c. Board Report of Checks (ReqPay12a)
- 3.d. Financial Statement (Fiscal 13a)
- 3.e. Correspondence: VCOE- Approval of LCAP and 2016-17 Adopted Budget
- 3.f. Correspondence: Ventura County Clerk- One candidate filed for one position, therefore no election needs to be held in regards to Mupu School District Board.
- 3.g. Correspondence: VCSBSA- Ventura County report of investments for the quarter ending April 30, May 31, and June 30, 2016.

**4. PUBLIC COMMENTS - None**

**5. SUPERINTENDENT/ PRINCIPAL'S REPORT - Accepted**

**6. ON-GOING BUSINESS**

- 6.a. Prop 39: Supt. Barnd reported that Energy Expenditure Plan was approved by State on 9/16/16. GreenEconoMe would start exterior lighting project on October 7<sup>th</sup> so it would be done for Fall Festival.
- 6.b. Update: AAS Charter Schools: Supt Barnd reported that we would be receiving AAS's Charter Petition Renewal soon.
- Trustee Shield opened Public Hearing at 5:45 PM.

**PUBLIC HEARING**

AVAILABILITY OF TEXTBOOKS AND INSTRUCTIONAL MATERIALS THAT ARE ALIGNED TO THE CONTENT STANDARDS AND ARE CONSISTENT WITH THE CONTENT AND CYCLES OF THE CURRICULUM FRAMEWORKS ADOPTED BY THE STATE BOARD OF EDUCATION IN READING/LANGUAGE ARTS, MATHEMATICS, SCIENCE, AND HISTORY-SOCIAL SCIENCE (Public Notice posted 5:00 p.m. 9/10/16.)

No public comments were made. Trustee Shield closed Public Hearing at 5:46 PM.

**7. New Business**

- 7.a. Discussion/Action: Approve/Deny Resolution No. 16-17-04 Instructional Materials Resolution. On a motion by Trustee Teague and seconded by Trustee Jenkins, the Board unanimously approved Resolution No. 16-17-04 Instructional Materials Resolution. Shield Aye, Teague Aye, Jenkins Aye.
- 7.b. Discussion/Action: Approve/Deny Supt. Barnd brought to the Board for a second reading Board Policy BP 1240 - Volunteer Assistance, Community Relations. On a motion by Trustee Teague and seconded by Trustee Jenkins, the Board unanimously approved Board Policy BP 1240 - Volunteer Assistance, Community Relations. Shield Aye, Teague Aye, Jenkins Aye.
- 7.c. Discussion/Action: Approve/Deny Supt. Barnd brought to the Board for a second reading Administrative Regulation AR 1240 - Volunteer Assistance, Community Relations. On a motion by Trustee Teague and seconded by Trustee Jenkins, the Board unanimously approved Administrative Regulation AR 1240 - Volunteer Assistance, Community Relations. Shield Aye, Teague Aye, Jenkins Aye.

- 7.d. Discussion/Action: Approve/Deny Supt. Barnd brought to the Board for a second reading Board Policy BP - Time Clocks. On a motion by Trustee Teague and seconded by Trustee Jenkins, the Board unanimously approved Board Policy BP - Time Clocks. Shield Aye, Teague Aye, Jenkins Aye.
- 7.e. Discussion/Action: Approve/Deny Ratification of the following PAR/NOEs (Position Authorization Request/Notice of Employment Change). On a motion by Trustee Teague and seconded by Trustee Jenkins, the Board unanimously approved the ratification of the following PAR/NOEs. Shield Aye, Teague Aye, Jenkins Aye.

Employee/Position	Explanation	Effective
S. Peyton	CPR/First Aid training (3.5 hours)	8/19/16
L. Lory	CPR/First Aid training (3.5 hours)	8/24/16
L. Lory	Family Engagement (NTE \$250/year)	8/10/16
S. Ming	Family Engagement (NTE \$250/year)	8/10/16
L. Young	Fine Arts Support – 6 hr/week	8/24/16

- 7.f. Discussion/Action: Approve/Deny to upgrade current service with CSBA for Gamut Online to also include Policy Online at a cost of \$2930. On a motion by Trustee Teague and seconded by Trustee Jenkins, the Board unanimously approved t to upgrade current service with CSBA for Gamut Online to also include Policy Online at a cost of \$2930. Shield Aye, Teague Aye, Jenkins Aye.
- 7.g. Discussion/Action: Approve/Deny Policy Development Workshop with PDW at a one-time cost of \$3,815 to review and customize all district policies. . On a motion by Trustee Teague and seconded by Trustee Jenkins, the Board unanimously approved Development Workshop with PDW at a one-time cost of \$3,815 to review and customize all district policies. Shield Aye, Teague Aye, Jenkins Aye.
- 7.h. Discussion/Action: Approve/Deny MOU between Mupu Elementary School District and Bedtime Math Foundation. On a motion by Trustee Teague and seconded by Trustee Jenkins, the Board unanimously approved the MOU between Mupu Elementary School District and Bedtime Math Foundation. Shield Aye, Teague Aye, Jenkins Aye.
- 7.i. Discussion/Action: Approve/Deny MOU between Mupu Elementary School District and Ventura County Office of Education to meet the deliverables of the CDE, Career Technical Education Incentive Grant, and the California Pathways Trust grant. On a motion by Trustee Teague and seconded by Trustee Jenkins, the Board unanimously approved the MOU between Mupu Elementary School District and Ventura County Office of Education to meet the deliverables of the CDE, Career Technical Education Incentive Grant, and the California Pathways Trust grant. Shield Aye, Teague Aye, Jenkins Aye.
- 7.j. Discussion/Action: Approve/Deny MOU between Mupu Elementary School District and Children’s Resource Program/Ventura County Medical Resources Foundation to ensure all children receive health care. On a motion by Trustee Teague and seconded by Trustee Jenkins, the Board unanimously approved the MOU between Mupu Elementary School District and Children’s Resource Program/Ventura County Medical Resources Foundation to ensure all children receive health care. Shield Aye, Teague Aye, Jenkins Aye.
- 7.k. Discussion/Action: Approve/Deny Cancellation of Next Board Meeting for October 19, 2016. Trustee Shield and Trustee Teague are not able to attend October 19<sup>th</sup> meeting. On a motion by Trustee Teague and seconded by Trustee Jenkins, the Board unanimously approved cancelling October’s Board meeting. Shield Aye, Teague Aye, Jenkins Aye.
8. CLOSED SESSION: Trustee Shield opened Closed Session at 6:01 PM.  
Potential Litigation. No Action was taken.
9. RECONVENE TO OPEN SESSION: Trustee Shield reconvened to Open Session at 6:09 PM.

**ADJOURNMENT OF REGULAR MEETING**

The Acting Clerk of the Board, Tim Shield, Adjourned Regular Meeting at 6:10 p.m. Next meeting: November 16, 2016.

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Clerk of the Board, Tim Shield

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Date