

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF MUPU ELEMENTARY SCHOOL DISTRICT
May 17, 2017**

REGULAR SESSION

1. CALL TO ORDER: The Clerk of the Board, Steve Jenkins, called the meeting to order at 5:52 p.m.
- ROLL CALL: Board Members Present: Steve Jenkins, Ramona Uribe
Administrators Present: Sheryl Barnd, Superintendent/Principal/Board Secretary
Others Present: Tami Peterson, CBO, Mark Kretschmer

PLEDGE OF ALLEGIANCE

2. ADMINISTRATION

- 2.a. Emergency Additions to the Agenda: None
- 2.b. Approval of Agenda: On a motion by Trustee Uribe, and seconded by Trustee Jenkins, the Board voted unanimously to approve the May 17, 2017 Agenda. Jenkins Aye, Uribe Aye
- 2.c. Approval of Minutes: On a motion by Trustee Uribe, and seconded by Trustee Jenkins, the Board voted unanimously to approve the minutes from April 26, 2017. Jenkins Aye, Uribe Aye
3. CONSENT AGENDA – On a motion by Trustee Uribe, and seconded by Trustee Jenkins, the Board accepted the following consent agenda: Jenkins Aye, Uribe Aye
- 3.a. Enrollment/Attendance – Month 9: 156
- 3.b. Board Report- Purchase Orders (ReqPay 11d)
- 3.c. Board Report- Warrant Register (ReqPay12a)
- 3.d. Board Report- Financial Statement (Fiscal 13a)
- 3.e. Correspondence: Acceptance of Positive Certification regarding Second Interim Report from Ventura County Office of Education.
4. PUBLIC COMMENTS - None

5. SUPERINTENDENT/ PRINCIPAL'S REPORT - Accepted

6. ON-GOING BUSINESS

- 6.a. Update: Prop 39: Supt. Barnd reported that new kitchen hood is in the planning stage.
- 6.b. Update: Common Core State Standards: Testing is completed. Scores are becoming available online.
- 6.c. Update Local Control Funding Formula (LCFF) & Local Control Accountability Plan (LCAP). Supt. Barnd reported that meetings have taken place and plan is being updated.

7. NEW BUSINESS

- 7.a. Presentation/Discussion of the Proposed 2017 - 18 Local Control and Accountability Plan for the Mupu Elementary School District

Trustee Jenkins opened Public Hearing at 6:36 p.m.

PUBLIC HEARING ON PROPOSED LOCAL CONTROL AND ACCOUNTABILITY PLAN

FOR THE MUPU ELEMENTARY SCHOOL DISTRICT (Mupu LCAP), FISCAL YEAR 2017-2018

In accordance with Education Code 52062, a public hearing to solicit the recommendations and comments of the public regarding the proposed Mupu LCAP is being held. Effective 2013-14, the K12 finance system was replaced with new Local Control Funding Formula (LCFF) which includes base, supplemental, and concentration grants as the funding streams. As part of the LCFF, school districts and County Offices of Education are required to develop, adopt, and annually update a three-year Local Control and Accountability Plan (LCAP) beginning on July 1, 2017, using a template adopted by the California State Board of Education (SBE) The LCAP is required to identify goals and measure progress for student subgroups across multiple performance indicators. The Mupu LCAP has been developed with the input from diverse groups of stakeholders. Adoption of the Mupu LCAP is scheduled for June 1, 2017.

No public comments were made. Trustee Jenkins closed Public Hearing at 6:37 p.m.

- 7.b. Presentation/Discussion of the Proposed Budget and Financial Reports for the Mupu Elementary School District, Fiscal Year 2017-2018.

Trustee Jenkins opened Public Hearing at 7:11 p.m.

PUBLIC HEARING ON PROPOSED BUDGET AND FINANCIAL REPORTS
FOR THE MUPU ELEMENTARY SCHOOL DISTRICT, FISCAL YEAR 2016-2017

No public comments were made. Trustee Jenkins closed Public Hearing at 7:15 p.m.

- 7.c. Action: Approve/Deny Certification of Signatures for Fiscal Year 2017 – 18. On a motion by Trustee Uribe, and seconded by Trustee Jenkins, the Board voted unanimously to approve the Certification of Signatures for Fiscal Year 2017 - 18. Jenkins Aye, Uribe Aye
- 7.d. Discussion/Action: Approve/Deny Resolution No. 16-17-07. On a motion by Trustee Uribe, and seconded by Trustee Jenkins, the Board voted unanimously to approve t Resolution No. 16-17-07- Authorizing Mupu School District Board of Trustees to improve salaries and benefits for employees after July 1, 2017 for Fiscal Year 2017-18, by declaring 2017-18 salaries indefinite as of July 1, 2017, in order to avoid any problems concerning retroactive salary increases. Education Code 45032 provides that salaries can be set at any time during the year. This does not permit retroactivity unless salaries are declared indefinite as of July 1, 2017 in advance of the new fiscal year. Jenkins Aye, Uribe Aye
- 7.e. Discussion/Action: Approve/Deny Resolution No. 16-17-08. On a motion by Trustee Uribe, and seconded by Trustee Jenkins, the Board voted unanimously to approve Resolution No. 16-17-08- Authorizing Temporary Loans between District Funds, Fiscal Year 2017-18. Pursuant to Education Code section 42603, the governing board of any school district may direct that moneys held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations. The transfers shall be accounted for as temporary borrowing between funds or accounts and shall not be available for appropriation or be considered income to the borrowing fund or account. Jenkins Aye, Uribe Aye
- 7.f. Discussion/Action: Approve/Deny Resolution No. 16-17-09. On a motion by Trustee Uribe, and seconded by Trustee Jenkins, the Board voted unanimously to approve Resolution No. 16-17-09- Authorizing the appropriation transfers necessary to permit payment of obligations of the District incurred during the 2017-18 fiscal year. Jenkins Aye, Uribe Aye
- 7.g. Action: Ratify Agreement between VCOE and MESD for ESCAPE Financial & Payroll/Personnel System. On a motion by Trustee Uribe, and seconded by Trustee Jenkins, the Board voted unanimously to Ratify Agreement between VCOE and MESD for ESCAPE Financial & Payroll/Personnel System. Jenkins Aye, Uribe Aye
- 7.h. Action: Approve/Deny Increasing Daily rate of a Certificated Substitute From \$120 to \$125. On a motion by Trustee Uribe, and seconded by Trustee Jenkins, the Board voted unanimously to increase daily rate of a Certificated Substitute From \$120 to \$125 beginning in SY 2017-18. Jenkins Aye, Uribe Aye
- 7.i. Action: Approve/Deny Preventative Maintenance Agreement with I.M.S. Inland Mechanical Services regarding HVAC system. On a motion by Trustee Uribe, and seconded by Trustee Jenkins, the Board voted unanimously to approve the Preventative Maintenance Agreement with I.M.S. Inland Mechanical Services regarding HVAC system. Jenkins Aye, Uribe Aye
- 7.j. Action: Approve/Deny Change of Schedule for M. Mendez to a 36 hour work week of four days. Item was tabled for June 1, 2017 Board meeting.
- 7.k. Information: The Superintendent is bringing to the Board for a first reading Board Policy BP 5141.52(a): Suicide Prevention Policy.
- 7.l. Information: The Superintendent is bringing to the Board for a first reading Administrative Regulation AR 5141.52(a): Suicide Prevention Policy.
- 7.m. Action: Approve/Deny the Following PAR & NOEs. On a motion by Trustee Uribe, and seconded by Trustee Jenkins, the Board voted unanimously to approve the following PAR & NOEs. Jenkins Aye, Uribe Aye

Employee/Position	Explanation	Effective
Sara Peyton	Extra Summer Hours- Updating Library, NTE 10 hours	5/17/17
Lori Lory	Extra Summer Hours- Updating Library & Inventory, NTE 10 hours	5/17/17

- 7.n. Action: Approve/Deny Schedule for 2017-18 Regular Board Meetings. On a motion by Trustee Uribe, and seconded by Trustee Jenkins, the Board voted unanimously to approve the schedule for 2017-18 Regular Board Meetings. Jenkins Aye, Uribe Aye
- 7.o. Discussion: Replacement and Location of Play Structure/Play Surface Area. Trustee Jenkins shared the idea of creating a playground committee consisting of parents and scholars to collaborate on new structure.

- 7.p. Action: Approve/Deny to Discard Previously Adopted Textbooks, and/or Obsolete/Broken Materials. On a motion by Trustee Uribe, and seconded by Trustee Jenkins, the Board voted unanimously to approve the discard of previously adopted textbooks, and/or obsolete/broken materials. Jenkins Aye, Uribe Aye
- 7.q. Board Review of CSBA Governance Standards. Item was tabled for next meeting.

8. Closed Session
No items

ADJOURNMENT OF REGULAR MEETING

The Clerk of the Board, Steve Jenkins, adjourned Regular Meeting at 7:40 p.m. Next regular meeting: June 1, 2017 at 5:30 p.m..

Clerk of the Board, Steve Jenkins

Date