

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF MUPU ELEMENTARY SCHOOL DISTRICT
January 18, 2017**

REGULAR SESSION

1. CALL TO ORDER: The Acting Clerk of the Board, Tim Shield, called the meeting to order at 5:00 p.m.
 ROLL CALL: Board Members Present: Tim Shield, Chuck Teague
 Administrators Present: Sheryl Barnd, Superintendent/Principal/Board Secretary
 Others Present: Tami Peterson, CBO

PLEDGE OF ALLEGIANCE

2. ADMINISTRATION

- 2.a. Emergency Additions to the Agenda: None
 - 2.b. Approval of Agenda: On a motion by Trustee Teague, and seconded by Trustee Shield, the Board voted unanimously to approve the January 18, 2017 Agenda. Shield Aye, Teague Aye
 - 2.c. Approval of Minutes: On a motion by Trustee Teague, and seconded by Trustee Shield, the Board voted unanimously to approve the December 14, 2016 Minutes. Shield Aye, Teague Aye
3. CONSENT AGENDA – On a motion by Trustee Teague, and seconded by Trustee Shield, the Board accepted the following consent agenda: Shield Aye, Teague Aye
- 3.a. Enrollment/Attendance – Month 5: 156
 - 3.b. Board Report- Purchase Orders (ReqPay 11d)
 - 3.c. Board Report- Warrant Register (ReqPay12a)
 - 3.d. Board Report- Financial Statement (Fiscal 13a)
 - 3.e. Quarterly Report on Williams Uniform Complaints 10/1/16 – 12/31/16 0 Complaints
 - 3.f. IRS 2015 Standard Mileage Rates: 53.5 cents/mile. Beginning 1/1/17, reimbursement for mileage will change from .54 to .53.5.
 - 3.g. Correspondence: Letter on behalf of Ventura County Association of School Psychologists commending Holly Minear, school psychologist

4. PUBLIC COMMENTS - None

5. SUPERINTENDENT/ PRINCIPAL'S REPORT - Accepted

6. ON-GOING BUSINESS

- 6.a. Prop 39: Supt. Barnd reported that testing will be conducted by IMS to ensure HVAC system is working properly. The kitchen hood and stove still need to be installed.
- 6.b. Update: AAS Charter Schools- Board was presented with 2015-16 Audit Report for AAS.

7. New Business

- 7.a. Discussion/Action: Approve or Deny School Accountability Report Card for SY 2015-16. On a motion by Trustee Teague, and seconded by Trustee Shield, the Board approved the School Accountability Report Card for SY 2015-16: Shield Aye, Teague Aye
- 7.b. Discussion/Action: Approve or Deny 2015-16 Audit Report for Mupu Elementary School District. On a motion by Trustee Teague, and seconded by Trustee Shield, the Board approved 2015-16 Audit Report for Mupu Elementary School District. Shield Aye, Teague Aye
- 7.c. Discussion/Action: Approve or Deny Notice of Completion for Energy Upgrade- LED Lighting retrofit and HVAC replacement by GreenEconoMe. On a motion by Trustee Teague, and seconded by Trustee Shield, the Board approved Notice of Completion for Energy Upgrade- LED Lighting retrofit and HVAC replacement by GreenEconoMe. Shield Aye, Teague Aye
- 7.d. Discussion/Action: Approve or Deny the following Position Authorization Request:

Employee/Position	Explanation	Effective
Amy Roman	Substitute Teacher- As Needed	1/13/17

On a motion by Trustee Teague, and seconded by Trustee Shield, the Board approved the Position Authorization Request. Shield Aye, Teague Aye

7.e. Discussion/Action: Approve or Deny Certification of Additional Verified Signatures of Persons Authorized to Sign Orders Drawn on the Funds of the School District, Notices of Employment, Contracts, etc. On a motion by Trustee Teague, and seconded by Trustee Shield, the Board approved Certification of Additional Verified Signatures of Persons Authorized to Sign Orders Drawn on the Funds of the School District, Notices of Employment, Contracts, etc. including Tami Peterson, Benny Martinez, Renee Schaniel, and Maria Eva Lopez., Shield Aye, Teague Aye

8. Closed Session

No items

ADJOURNMENT OF REGULAR MEETING

The Acting Clerk of the Board, Tim Shield, Adjourned Regular Meeting at 5:23 p.m. Next meeting: January 18, 2017.

Clerk of the Board, Steve Jenkins

Date