

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF MUPU ELEMENTARY SCHOOL DISTRICT
November 18, 2015**

REGULAR SESSION

1. CALL TO ORDER: The Clerk of the Board, Chuck Teague, called the meeting to order at 5:29 p.m.
 ROLL CALL: Board Members Present: Chuck Teague, Bob Peyton, Tim Shield
 Administrators Present: Sheryl Barnd, Superintendent/Principal/Board Secretary
 Others Present: Tami Peterson- CBO

PLEDGE OF ALLEGIANCE

2. ADMINISTRATION

- 2.a. Emergency Additions to the Agenda: None
- 2.b. Approval of Agenda: On a motion by Trustee Shield, and seconded by Trustee Peyton, the Board voted unanimously to approve the November 18, 2015 Agenda.
- 2.c. Approval of Minutes: On a motion by Trustee Shield, and seconded by Trustee Peyton, the Board voted unanimously to approve the October 21, 2015 Minutes.

3. CONSENT AGENDA – On a motion by Trustee Shield and seconded by Trustee Peyton, the Board accepted the following consent agenda:

- 3.a. Enrollment/Attendance – Current Enrollment 140
- 3.b. Board Report – Purchase Orders (ReqPay 11d)
- 3.c. Warrant Register Listing (ReqPay12a)
- 3.d. Board Report- Financial - Financial Statement (Fiscal 13a)
- 3.e. Fiscal Reports: AAS Charters
- 3.f. Correspondence: Ventura County Report of Investments for the Quarter Ending September 30, 2015.

4. PUBLIC COMMENTS - None

5. SUPERINTENDENT/ PRINCIPAL'S REPORT - Accepted

6. ON-GOING BUSINESS

- 6.a. Update: Prop 39: Two companies have come out to look at HVAC system and will be submitting quotes. T. Peterson and S. Barnd will be meeting with Green Econome on 11/23/15 to discuss proposal.
- 6.b. Update: Common Core State Standards: Supt. Barnd reported that teachers are meeting with Pearson to review the new math curriculum and are feeling positive thus far about student learning/achievement.
- 6.c. Update: AAS Charter Schools: AAS is experiencing lower enrollment due to voluntary removal of programs from their schools.
- 6.d. Update: Technology: Supt. Barnd reported that we are looking to purchase a few laptops for the 3rd/4th grade due to higher enrollment..

7. New Business

- 7.a. Discussion/Action: Approve/Deny to Certify the First Interim Budget for Mupu Elementary School District – 2015-2016. On a motion by Trustee Shield, and seconded by Trustee Peyton, the Board voted unanimously to approve the First Interim Budget for Mupu Elementary School District – 2015-2016. Trustee Shield requested an update from the monthly budget planning meetings between T. Peterson and S. Barnd.
- 7.b. Discussion/Action: Approve/Deny Ratification of the following PAR/NOEs (Position Authorization Request/Notice of Employment Change). On a motion from Trustee Shield and seconded by Trustee Teague, the following PAR/NOEs were approved by the Board. (Trustee Peyton abstained from voting).

Employee/Position	Explanation	Effective
Sara Peyton	Extra Hours- Student Engagement- Yearbook- Hourly rate NTE \$250	8/12/15
Sara Peyton	Extra Hours- Parent Engagement, ie. MCC meetings, Night Events- Hourly rate NTE \$250	8/12/15
Megan Escobar	After School- Intervention- 2 x .5 hours per week at \$35/hour, NTE \$1,000	10/1/15

- 7.c. Action: Approve/Deny Approval of Resolution No. 15-16-03 Regarding Annual & Five-Year Accounting of Development Fees for Fiscal Year 2014-2015 as per GC 66001 (D). On a motion by Trustee Peyton, and seconded by Trustee Shield, the Board voted unanimously to approve Resolution No. 15-16-03 Regarding Annual & Five-Year Accounting of Development Fees for Fiscal Year 2014-2015 as per GC 66001 (D).

- 7.d Discussion/Action: Approve/Deny of Resolution No. 15-16-04 Regarding Authorizing Election under Public Contract Code Section 22030 to Become Subject to Uniform Public Construction Cost Accounting Procedures. On a motion by Trustee Peyton and seconded by Trustee Shield, the Board unanimously approved Resolution No. 15-16-04.
- 7.e. Discussion/Action: Approve/Deny Ventura County SELPA Local Plan. This plan states the guidelines and procedures for Special Education. On a motion by Trustee Shield and seconded by Trustee Peyton, the Board unanimously approved the Ventura County SELPA Local Plan.
- 7.f. Discussion/Action: Approve/Deny Salary Schedule Improvements for 2015-2016. Upon T. Peterson suggestion of waiting until 2nd Interim, the Board decided to carry forward. Trustee Peyton asked for a comparison with other districts.
- 7.g. Discussion/Action: Approve/Deny Authorizing Signatures for S. Barnd, T. Brock, and S. Peyton on the Cash Clearing Account, approved June 17, 2015, Item 7.k. Item will be carried forward.
- 7.h. Information: The Superintendent is bringing to the Board for a first reading Board Policy BP 3300, Expenditures and Purchases. No changes made at this time.
- 7.i. Information: The Superintendent is bringing to the Board for a first reading Board Policy BP 3310, Purchasing Procedures. No changes made at this time.
- 7.j. Information: The Superintendent is bringing to the Board for a first reading Board Policy BP 3311, Bids, and AR 3311, Business and Non-instructional Operations, Bids. No changes made at this time.
- 7.k. Information: The Superintendent is bringing to the Board for a first reading Board Policy BP 3312, Contracts. No changes made at this time.
- 7.l. Information: Testing Schedule: Smarter Balanced Testing Window will be April 18th – June 7th . California Standards Test (Science 5th & 8th) will be April 11th- May 13th.
- 7.m. Discussion/Action: Approve/Deny Rescheduling April 20th Board meeting to April 13th with a start time of 5 PM. On a motion by Trustee Shield and seconded by Trustee Peyton, the Board unanimously approved to reschedule the April 20th Board meeting to April 13th with a start time of 5 PM.

8. CLOSED SESSION – No Items

ADJOURNMENT OF REGULAR MEETING

The Clerk of the Board, Chuck Teague, Adjourned Regular Meeting at 6:35 p.m. Next meeting: December 16, 2015.

Clerk of the Board, Chuck Teague

Date