

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF MUPU ELEMENTARY SCHOOL DISTRICT
June 17, 2015**

REGULAR SESSION

1. CALL TO ORDER: The Acting Clerk of the Board, Chuck Teague, called the meeting to order at 5:32 p.m.
- ROLL CALL: Board Members Present: Chuck Teague, Bob Peyton, Tim Shield
Administrators Present: Sheryl Barnd, Superintendent/Board Secretary
- Others Present: Cynthia Hansen, Retiring CBO, Tami Peterson, Incoming CBO,
Marika Ederly, Green EconoMe, Keith Huot- PMSM Architects

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

2. ADMINISTRATION

- 2.a. Emergency Additions to the Agenda: None
- 2.b. Approval of Agenda: On a motion by Trustee Shield and seconded by Trustee Peyton, the Board voted unanimously to approve the June 17, 2015 Agenda.
- 2.c. Approval of Minutes: On a motion by Trustee Shield and seconded by Trustee Peyton, the Board voted to approve the minutes of the 5/20/15 Regular Meeting.

3. CONSENT AGENDA – On a motion by Trustee Shield and seconded by Trustee Peyton, the Board accepted the following consent agenda:

- 3.a. Enrollment/Attendance – Current Enrollment: Month 10 & 11: 137
- 3.b. Board Report- Purchase Orders
- 3.c. Board Report- Report of Checks
- 3.d. Board Report- Financial Statement
- 3.e. Fiscal Reports: AAS Charters

4. PUBLIC COMMENTS - The Board recognized Cindy Hansen for her service and thanked her for her commitment to the district.

5. SUPERINTENDENT/PRINCIPAL'S REPORT- Accepted

6. ON-GOING BUSINESS

- 6.a. Prop 39: Keith Huot presented his findings regarding a new HVAC system. A structural engineer will need to look at how a new unit will impact structure unless one is placed on side of building. Marika Erdely, from GreenEconoMe, presented Phase 1 evaluation and how the district can use PROP 39 funding to improve the lighting system and HVAC system. Tami will investigate Prop 39 funding sources.
- 6.b. Update: AAS Charter Schools: Supt. Barnd reported that she is in regular contact with Dir. of Operations Julie Troletti and will be attending their board meeting on June 20. She is in the process of reviewing their LCAP and budget.
- 6.c. Update: Common Core State Standards: Supt. Barnd reported that scores are coming in sporadically online.
- 6.d. Update: Local Control Funding Formula (LCFF) & Local Control Accountability Plan (LCAP): See Item 7.c.

7. NEW BUSINESS

- 7.a. **Action: Approve/Deny Anticipated use of 2015-16 Prop 30 Education Protection Account Funds.** The language of Proposition 30 requires that each LEA "...shall have sole authority to determine how the moneys received from the Education Protection Account are spent in the school or schools within its jurisdiction, provided, however, that the appropriate governing board or body shall make these spending determinations in open session of a public meeting of the governing board or body and shall not use any of the funds from the Education Protection Account for salaries or benefits of administrators or any other administrative costs." On a motion by Trustee Shield and seconded by Trustee Peyton, the Board unanimously approved the use of 2015-16 Prop 30 Education Protection Funds.
- 7.b. **Action: Approve/Deny 2014-2015 Consolidated Application for Funding of Categorical Aid Programs** It is the District's intent to apply for: Title II, part A (Teacher Quality) ESEA Sec. 2101; Title III Part A Immigrant ESEA Sec. 3102; Title III Part A LEP ESEA Sec. 3102 On a motion by Trustee Shield and seconded by Trustee Peyton, the Board voted unanimously to approve the 2104-15 Consolidated Application for Funding of Categorical Aid Programs.

- 7.c. **Action: Approve/Deny Proposed 2015-16 Local Control and Accountability Plan for the Mupu Elementary School District.** On a motion by Trustee Shield and seconded by Trustee Peyton, the Board voted unanimously to approve the 2015-16 Local Control and Accountability Plan for the Mupu Elementary School District.
- 7.d. **Action: Approve/Deny Proposed Budget and Financial Reports for the Mupu Elementary School District, Fiscal Year 2015-2016.** On a motion by Trustee Shield and seconded by Trustee Peyton, the Board voted unanimously to approve the 2015-16 Budget and Financial Report of the Mupu Elementary School District.
- 7.e. **Action: Approve/Deny Designation of Tami Peterson as VCSSFA Representative and Sheryl Barnd as Alternate.** On a motion by Trustee Shield and seconded by Trustee Peyton, the Board voted unanimously to approve the designation of Tami Peterson as VCSFA Representative and Sheryl Barnd as Alternate.
- 7.f. **Action: Approve/Deny Certification of Signatures for Fiscal Year 2014-15.** On a motion by Trustee Shield and seconded by Trustee Peyton, the Board voted unanimously to approve the Certification of Signatures for Fiscal Year 2014-15.
- 7.g. **Discussion/Action: Approve/Deny Resolution No. 14-15-04** Authorizing Mupu School District Board of Trustees to improve salaries and benefits for employees after July 1, 2014 for Fiscal Year 2014-15, by declaring 2014-15 salaries indefinite as of July 1, 2014, in order to avoid any problems concerning retroactive salary increases. Education Code 45032 provides that salaries can be set at any time during the year. This does not permit retroactivity unless salaries are declared indefinite as of July 1, 2014 in advance of the new fiscal year. On a motion by Trustee Shield and seconded by Trustee Peyton, the Board voted unanimously to approve Resolution 14-15-04.
- 7.h. **Discussion/Action: Approve/Deny Resolution No. 14-15-05** Authorizing the appropriation transfers necessary to permit payment of obligations of the District incurred during the 2013-14 fiscal year. On a motion by Trustee Shield and seconded by Trustee Peyton, the Board voted unanimously to approve Resolution 14-15-05.
- 7.i. **Discussion/Action: Approve/Deny Resolution No. 14-15-06** Authorizing Temporary Loans between District Funds, Fiscal Year 2014-15. Pursuant to Education Code section 42603, the governing board of any school district may direct that moneys held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations. The transfers shall be accounted for as temporary borrowing between funds or accounts and shall not be available for appropriation or be considered income to the borrowing fund or account. On a motion by Trustee Shield and seconded by Trustee Peyton, the Board voted unanimously to approve Resolution 14-15-06.
- 7.j. **Ratify Prop 39 proposal with GreenEconoMe to conduct an Energy Analysis.** On a motion by Trustee Shield and seconded by Trustee Peyton, the Board voted unanimously to ratify an Energy Analysis conducted by GreenEconoMe.
- 7.k. **Discussion/Action: Approve/Deny Resolution No. 14-15-07** In establishing and managing the district bank accounts, the Board must approve, by resolution, the individuals who are responsible for the activities and reporting of funds. The resolution shall also indicate the balances allowable. Cash clearing accounts will be accounted for in object 9120 and revolving cash accounts accounted for in object 9130. Monthly reports will be provided to the Board for activities recorded in the account. On a motion by Trustee Shield and seconded by Trustee Peyton, the Board voted unanimously to approve Resolution 14-15-07.
- 7.l. **Approval of the Audit Engagement Letter from Vicenti, Lloyd, and Stutzman** Services for the year ended 6/30/15 are outlined for the Board's approval in the letter dated 5/19/15. Services for the year ended 6/30/16 are outlined in the contract extension dated 6/14/15. On a motion by Trustee Shield and seconded by Trustee Peyton, the Board voted unanimously to approve the Audit Engagement with Vicenti, Lloyd, and Stutzman.
- 7.m. **Action: Approve/Deny to Discard Previously Adopted Textbooks, and/or Obsolete/Broken Materials.** On a motion by Trustee Shield and seconded by Trustee Peyton, the Board voted unanimously to approve to discard previously adopted textbooks, and/or obsolete/broken materials.
- 7.n. **Approve logo of Mupu hawk.** Trustee Peyton noted he was very pleased to see a logo that accurately represents our school mascot. On a motion by Trustee Shield and seconded by Trustee Peyton, the Board voted unanimously to approve the logo of Mupu hawk.
- 7.o. **Action: Approve/Deny future dates for 2015-16 Regular Board Meetings.** On a motion by Trustee Shield and seconded by Trustee Peyton, the Board voted unanimously to approve the 2015-16 Board Meeting Schedule.
8. Closed Session - No items

ADJOURNMENT OF REGULAR MEETING

The Clerk of the Board, Chuck Teague, Adjourned Regular Meeting at 6:48 p.m. Next meeting August 19, 2015.

Clerk of the Board, Chuck Teague

Date