

**MINUTES OF THE REGULAR/ANNUAL ORGANIZATIONAL MEETING
OF THE BOARD OF TRUSTEES OF MUPU ELEMENTARY SCHOOL DISTRICT
December 14, 2016**

REGULAR SESSION

1. CALL TO ORDER: The Acting Clerk of the Board, Tim Shield, called the meeting to order at 5:02 p.m.
- ROLL CALL: Board Members Present: Tim Shield, Chuck Teague, Steve Jenkins
Administrators Present: Sheryl Barnd, Superintendent/Principal/Board Secretary
Others Present: Tami Peterson, CBO, J.J. Lewis, CEO Academy of Art & Science,
R. Uribe (Parent)

PLEDGE OF ALLEGIANCE

ANNUAL ORGANIZATIONAL MEETING	
A.	Election of School District Clerk of the Board- On a motion by Trustee Teague, and seconded by Trustee Shield, the Board voted unanimously to elect Steve Jenkins as School District Clerk.
B.	Certification of School Board Representative to Vote in Election for Members of the County Committee on School District Organization. Steve Jenkins was certified as School Board Representative.
C.	Certification of Verified Signatures of Persons Authorized to Sign Orders Drawn on the Funds of the School District, Notices of Employment, Contracts, etc. Verification of Signatures were certified.

2. ADMINISTRATION

- 2.a. Emergency Additions to the Agenda: None
 - 2.b. Approval of Agenda: On a motion by Trustee Teague, and seconded by Trustee Shield, the Board voted unanimously to approve the December 14, 2016 Agenda. Jenkins Aye, Shield Aye, Teague Aye
 - 2.c. Approval of Minutes: On a motion by Trustee Teague, and seconded by Trustee Shield, the Board voted unanimously to approve the November 16, 2016 Minutes. Jenkins Aye, Shield Aye, Teague Aye
3. CONSENT AGENDA – On a motion by Trustee Teague, and seconded by Trustee Shield, the Board accepted the following consent agenda: Jenkins Aye, Shield Aye, Teague Aye
- 3.a. Enrollment/Attendance – Month 4: 156
 - 3.b. Board Report- Purchase Orders (ReqPay 11d)
 - 3.c. Board Report- Warrant Register (ReqPay12a)
 - 3.d. Board Report- Financial Statement (Fiscal 13a)
 - 3.e. Fiscal Reports- AAS Charter: First Interim Budget Report

4. PUBLIC COMMENTS - None

5. SUPERINTENDENT/ PRINCIPAL'S REPORT - Accepted

6. ON-GOING BUSINESS

- 6.a. Prop 39: Supt. Barnd reported the HVAC installation and lighting project is completed and went well. The kitchen hood and stove still need to be installed.
- 6.b. Update Technology Upgrade: Supt. Barnd reported that the Universal Power Supply will need to be replaced at the approximate cost of \$1200.

7. New Business

- 7.a. Action: Approve/Deny to Certify the First Interim Budget for Mupu Elementary School District – 2016-2017. Request was made by Trustee Teague to make a “cheat sheet” that defined financial terms used so that report would be easier to comprehend. On a motion by Trustee Teague, and seconded by Trustee Shield, the Board approved to certify the First Interim Budget for Mupu Elementary School District – 2016-2017: Jenkins Aye, Shield Aye, Teague Aye
- 7.b. Action: Approve/Deny Ratification of Prop 39 Change Orders #1-3 for price differential for Kinder HVAC, HVAC unit for Front Office, and installation of air scrubber units (8). On a motion by Trustee Teague, and seconded by Trustee Shield, the Board approved to ratify Prop 39 Change Orders #1-3 for price differential for Kinder HVAC, HVAC unit for Front Office, and installation of air scrubber units (8): Jenkins Aye, Shield Aye, Teague Aye

- 7.c. Action: Approve/Deny: Resolution 16-17-05 Regarding Five year Charter Renewal for AAS TO/Simi Valley. AAS CEO J.J. Lewis spoke on behalf of the renewal and answered questions from the Board. The Board acknowledged the improvements that have been made under CEO Lewis's direction, but recognized that AAS has not meet the renewal requirements. On a motion by Trustee Teague, and seconded by Trustee Shield, the Board denied Resolution 16-17-05 regarding five year charter renewal for AAS TO/Simi Valley: Jenkins Aye, Shield Aye, Teague Aye
- 7.d. Action: Approve/Deny Authorizing Signatures for S. Barnd, T. Brock, M. Escobar and Business Services Authority Staff (T. Peterson, B. Martinez, M. Lopez, R. Schaniel) on the Cash Clearing Account, approved June 17, 2015, Item 7.k. On a motion by Trustee Teague, and seconded by Trustee Shield, the Board approved Authorizing Signatures for S. Barnd, T. Brock, M. Escobar and Business Services Authority Staff (T. Peterson, B. Martinez, M. Lopez, R. Schaniel) on the Cash Clearing Account: Jenkins Aye, Shield Aye, Teague Aye
- 7.e. Action: Approve/Deny Opening Cash Clearing, Cafeteria, Revolving, and Student Body Accounts with Union Bank. On a motion by Trustee Teague, and seconded by Trustee Shield, the Board approved opening Cash Clearing, Cafeteria, Revolving, and Student Body Accounts with Union Bank: Jenkins Aye, Shield Aye, Teague Aye
- 7.f. Action: Approve/Deny closing Cafeteria, Revolving, and Student Body Accounts with Bank of America. On a motion by Trustee Teague, and seconded by Trustee Shield, the Board approved closing Cafeteria, Revolving, and Student Body Accounts with Bank of America: Jenkins Aye, Shield Aye, Teague Aye
- 7.g. Action: Approve/Deny Approval of Resolution No. 16-17-06 Regarding Annual & Five-Year Accounting of Development Fees for Fiscal Year 2015-2016 as per GC 66001 (D). On a motion by Trustee Teague, and seconded by Trustee Shield, the Board approved Resolution No. 16-17-06 Regarding Annual & Five-Year Accounting of Development Fees for Fiscal Year 2015-2016 as per GC 66001 (D): Jenkins Aye, Shield Aye, Teague Aye
- 7.h. Discussion/Action: Approve/Deny Ratification of the following PAR/NOEs (Position Authorization Request/Notice of Employment Change). On a motion by Trustee Teague, and seconded by Trustee Shield, the Board approved the following PAR/NOEs: Jenkins Aye, Shield Aye, Teague Aye

Employee/Position	Explanation	Effective
S. Peyton, S. Ming, L. Lory	EpiPen Training (1 hour)	12/09/16

ADJOURNMENT OF REGULAR MEETING

The Acting Clerk of the Board, Steve Jenkins Shield, Adjourned Regular Meeting at 6:27 p.m. Next meeting: January 18, 2017.

Clerk of the Board, Steve Jenkins

Date