

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF MUPU ELEMENTARY SCHOOL DISTRICT
December 16, 2015**

REGULAR SESSION

1. CALL TO ORDER: The Clerk of the Board, Chuck Teague, called the meeting to order at 5:34 p.m.
- ROLL CALL: Board Members Present: Chuck Teague, Bob Peyton, Tim Shield
Administrators Present: Sheryl Barnd, Superintendent/Principal/Board Secretary
Others Present: Tami Peterson- CBO

1. PLEDGE OF ALLEGIANCE

| ANNUAL ORGANIZATIONAL MEETING | |
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| A. | Election of School District Clerk of the Board- On a motion by Trustee Teague, and seconded by Trustee Peyton, the Board voted unanimously to elect Tim Shield as School District Clerk. |
| B. | Certification of School Board Representative to Vote in Election for Members of the County Committee on School District Organization. Chuck Teague was certified as School Board Representative. |
| C. | Certification of Verified Signatures of Persons Authorized to Sign Orders Drawn on the Funds of the School District, Notices of Employment, Contracts, etc. Verification of Signatures were certified. |

2. ADMINISTRATION

- 2.a. Emergency Additions to the Agenda: Item 7.h was added to the agenda- Acceptance of Resignation from Trustee Peyton.
- 2.b. Approval of Agenda: On a motion by Trustee Teague, and seconded by Trustee Peyton, the Board voted unanimously to approve the December 16, 2015 Agenda.
- 2.c. Approval of Minutes: On a motion by Trustee Teague, and seconded by Trustee Peyton, the Board voted unanimously to approve the November 18, 2015 Minutes.

3. CONSENT AGENDA – On a motion by Trustee Teague and seconded by Trustee Peyton, the Board voted unanimously to accept the following consent agenda:

- 3.a. Enrollment/Attendance – Current Enrollment 140
- 3.b. Board Report – Purchase Orders (ReqPay 11d)
- 3.c. Warrant Register Listing (ReqPay12a)
- 3.d. Board Report- Financial - Financial Statement (Fiscal 13a)
- 3.e. Fiscal Reports: AAS Charters
- 3.f. Fiscal Reports: AAS Charters- First Interim Budget Report.

4. PUBLIC COMMENTS - None

5. SUPERINTENDENT/ PRINCIPAL'S REPORT - Accepted

6. ON-GOING BUSINESS

- 6.a. Update: Prop 39: Supt. Barnd gave an update on meetings with GreenEconoMe and Trane. They are continuing to look at the site and revise their proposal.
- 6.b. Update: Common Core State Standards: Supt. Barnd reported that new science materials, aligned with the Next Generation Science Standards, have been purchased.
- 6.c. Update: AAS Charter Schools: STRS payments have been made on time.
- 6.d. Update: Technology: Supt. Barnd reported that we are looking to purchase a new television for the 7th/8th grade classroom

7. New Business

- 7.a. Action: Approve/Deny: The Superintendent is bringing to the Board for a second reading and approval of Board Policy BP 3300, Expenditures and Purchases. On a motion by Trustee Teague and seconded by Trustee Peyton, the Board voted unanimously to approve Board Policy BP 3300, Expenditures and Purchases.
- 7.b. Action: Approve/Deny: The Superintendent is bringing to the Board for a second reading and approval of Board Policy BP 3310, Purchasing Procedures. On a motion by Trustee Teague and seconded by Trustee Peyton, the Board voted unanimously to approve Board Policy BP 3310, Purchasing Procedures.

- 7.c Action: Approve/Deny: The Superintendent is bringing to the Board for a second reading and approval of Board Policy BP 3311, Bids, and AR 3311, Business and Non-instructional Operations, Bids. On a motion by Trustee Teague and seconded by Trustee Peyton, the Board voted unanimously to approve Board Policy BP 3311, Bids, and AR 3311, Business and Non-instructional Operations, Bids.
- 7.d Action: Approve/Deny: The Superintendent is bringing to the Board for a second reading and approval of Board Policy BP 3312, Contracts. On a motion by Trustee Teague and seconded by Trustee Peyton, the Board voted unanimously to approve Board Policy BP 3312, Contracts.
- 7.e. Discussion: Review Budget planning meeting between T. Peterson and S. Barnd. Supt. Barnd shared that all accounts are being analyzed and expenditures carefully examined, so that the budget can more accurately reflect how funds are allocated.
- 7.f. Action: Approve/Deny Salary Schedule Improvements for 2015-2016. On a motion by Trustee Teague and seconded by Trustee Peyton, the Board voted unanimously to approve a 5% improvement on the Salary Schedule for all Classified, Certificated, and Administrative employees, retroactive to July 1st, 2015. This does not affect hourly rates/extra duty hours.
- 7.g. Action: Approve/Deny Authorizing Signatures for S. Barnd and Business Services Authority Staff (T. Peterson, C. Bridges, B. Martinez, R. Schaniel, A. Gray, M. Lopez) on the Cash Clearing Account, approved June 17, 2015, Item 7.k. On a motion by Trustee Teague and seconded by Trustee Peyton, the Board voted unanimously to approve Authorizing Signatures for S. Barnd and Business Services Authority Staff (T. Peterson, C. Bridges, B. Martinez, R. Schaniel, A. Gray, M. Lopez) on the Cash Clearing Account, approved June 17, 2015, Item 7.k.
- 7.h. Emergency Addition: Action: Accept/Deny Resignation of Trustee Peyton. On a motion by Trustee Shield and seconded by Trustee Teague, the Board voted unanimously to accept the resignation of Trustee Peyton, effective December 31, 2015. Trustee Peyton was commended for his dedication, support, and generosity he has shown throughout his tenure as a Board Member by both Trustee Teague and Trustee Shield.

8. CLOSED SESSION – No Items

ADJOURNMENT OF REGULAR MEETING

The Clerk of the Board, Tim Shield, Adjourned Regular Meeting at 6:55 p.m. Next meeting: January 18, 2015.

Clerk of the Board, Tim Shield

Date