

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF MUPU ELEMENTARY SCHOOL DISTRICT
August 17, 2016**

REGULAR SESSION

1. CALL TO ORDER: The Acting Clerk of the Board, Tim Shield, called the meeting to order at 5:43 p.m.
- ROLL CALL: Board Members Present: Tim Shield, Chuck Teague, Steve Jenkins
Administrators Present: Sheryl Barnd, Superintendent/Principal/Board Secretary
Others Present: Tami Peterson, CBO

PLEDGE OF ALLEGIANCE

2. ADMINISTRATION

- 2.a. Emergency Additions to the Agenda: Item 7.I will be removed from the agenda.
- 2.b. Approval of Agenda: On a motion by Trustee Teague, and seconded by Trustee Shield, the Board voted unanimously to approve the August 17, 2016 Agenda. Shield Aye, Teague Aye, Jenkins- Not Present
- 2.c. Approval of Minutes: On a motion by Trustee Teague, and seconded by Trustee Shield, the Board voted unanimously to approve the June 8, 2016 Minutes. Shield Aye, Teague Aye, Jenkins- Not Present

3. CONSENT AGENDA – On a motion by Trustee Teague, and seconded by Trustee Shield, the Board accepted the following consent agenda: Shield Aye, Teague Aye, Jenkins- Not Present

- 3.a. Enrollment/Attendance – Month 11- 143: Current 2016-17 Enrollment: 156
- 3.b. Board Report of Purchase Orders (ReqPay 11d) - end of year, current
- 3.c. Board Report of Checks (ReqPay12a) - end of year, current
- 3.d. Financial Statement (Fiscal 13a) - end of year, current
- 3.e. Fiscal Reports: AAS Charters- nothing at this time- Unaudited Actuals will be presented at next 9/21/16 meeting
- 3.f. Correspondence: From California Uniform Construction Cost Accounting Commission welcoming MESD as a new participating agency.
- 3.g. Quarterly Report on Williams Uniform Complaints 4/1/16 – 6/30/16 --None

4. PUBLIC COMMENTS - None

5. SUPERINTENDENT/ PRINCIPAL'S REPORT - Accepted

6. ON-GOING BUSINESS

- 6.a. Prop 39: CBO Peterson reported that we are waiting for state approval on Mupu's Energy Expenditure Plan.
- 6.b. Update: AAS Charter Schools: Superintendent and CBO met with Richard Urias, VCOE Director of Charter School Support and Oversight in regards to oversight and budget concerns for AAS.
- 6.c. Update: Common Core State Standards: Supt. Barnd shared that K-5 teachers are piloting Envision, a new math program by Pearson.
- 6.d. Update: Local Control Funding Formula (LCFF) & Local Control Accountability Plan (LCAP) Supt. Barnd reported that Mupu is starting to implement the goals set forth in the LCAP, primarily focusing on family engagement, technology, and music.

7. New Business

- 7.a. Discussion/Action: Approve/Deny District Unaudited Actuals for SY 2015-16.. CBO Peterson presented the unaudited actuals. The district is in good fiscal health and ended up adding to the general fund. On a motion by Trustee Teague and seconded by Trustee Jenkins, the Board unanimously approved the Unaudited Actuals for FY 2015-16. Shield Aye, Teague Aye, Jenkins Aye.
- 7.b. Discussion/Action: Approve/Deny Ratification of Contract between Mupu Elementary School District and Blackboard Connect for "All Call" phone communication purposes. On a motion by Trustee Teague and seconded by Trustee Jenkins, the Board unanimously approved the ratification of contract between Mupu Elementary School District and Blackboard Connect for "All Call" phone communication purposes. Shield Aye, Teague Aye, Jenkins Aye.
- 7.c. Discussion/Action: Approve/Deny Ratification of Contract between Mupu Elementary School District and VCOE for financial/Escape payroll/personnel system. On a motion by Trustee Teague and seconded by Trustee Jenkins, the Board unanimously approved the ratification of contract between Mupu Elementary School District and VCOE for financial/Escape payroll/personnel system. Shield Aye, Teague Aye, Jenkins Aye.

- 7.d. Discussion/Action: Approve/Deny Ratification of Addendum to Existing Contract between Mupu Elementary School District and VCEdNet for increasing bandwidth purposes. On a motion by Trustee Teague and seconded by Trustee Jenkins, the Board unanimously approved the ratification of contract between Mupu Elementary School District and VCEdNet for increasing bandwidth purposes. Shield Aye, Teague Aye, Jenkins Aye.
- 7.e. Discussion/Action: Approve/Deny Ratification of Contract between Mupu Elementary School District and Ventura County SELPA for Occupational Therapy services. On a motion by Trustee Teague and seconded by Trustee Jenkins, the Board unanimously approved the ratification of contract between Mupu Elementary School District and Ventura County SELPA for Occupational Therapy services. Shield Aye, Teague Aye, Jenkins Aye.
- 7.f. Discussion/Action: Approve/Deny Ratification of Contract between Mupu Elementary School District and SPUSD for food services. On a motion by Trustee Teague and seconded by Trustee Jenkins, the Board unanimously approved the ratification of contract between Mupu Elementary School District and SPUSD for food services. Shield Aye, Teague Aye, Jenkins Aye.
- 7.g. Discussion/Action: Approve/Deny Declaration of Need for Fully Qualified Educators for SY 2016-2017. On a motion by Trustee Teague and seconded by Trustee Jenkins, the Board unanimously approved Declaration of Need for Fully Qualified Educators for SY 2016-2017. Shield Aye, Teague Aye, Jenkins Aye.
- 7.h. Discussion/Action: Approve/Deny Annual Statement of Need, 30-Day Substitute Teaching Permits for SY 2016-2017. On a motion by Trustee Teague and seconded by Trustee Jenkins, the Board unanimously approved Annual Statement of Need, 30-Day Substitute Teaching Permits for SY 2016-2017. Shield Aye, Teague Aye, Jenkins Aye.
- 7.i. Discussion/Action: Approve/Deny Resolution 16-17-01: Resolution for Adopting the "Gann" Limit for 2015-16 & 2016-17 Fiscal Years. On a motion by Trustee Teague and seconded by Trustee Jenkins, the Board unanimously approved Resolution 16-17-01: Resolution for Adopting the "Gann" Limit for 2015-16 & 2016-17 Fiscal Years. Shield Aye, Teague Aye, Jenkins Aye.

Trustee Shield opened Public Hearing at 6:41 PM.

PUBLIC HEARING ON INTENTION OF MUPU ELEMNTARY SCHOOL DISTRICT TO CONSIDER ENTERING INTO AN ENERGY SERVICES CONTRACT

No public comments were made. Trustee Shield closed Public Hearing at 6:42 PM.

- 7.j. Discussion/Action: Approve/Deny Resolution 16-17-02: Resolution to Enter Into an Energy Service Contract. On a motion by Trustee Teague and seconded by Trustee Jenkins, the Board unanimously approved Resolution 16-17-02: Resolution to Enter Into an Energy Service Contract. Shield Aye, Teague Aye, Jenkins Aye.
- 7.k. Discussion/Action: Approve/Deny Resolution 16-17-03: Resolution for Volunteer Assistance and Community Relations. On a motion by Trustee Teague and seconded by Trustee Jenkins, the Board unanimously approved Resolution 16-17-03: Resolution for Volunteer Assistance and Community Relations. Shield Aye, Teague Aye, Jenkins Aye.
- 7.l. ~~Discussion/Action: Approve/Deny Contract of Employment to be used with all certificated personnel for SY 2016-17.~~
- 7.m. Discussion/Action: Approve/Deny all Classified Substitutes will be paid on the first step of the respective classified salary schedule. On a motion by Trustee Teague and seconded by Trustee Jenkins, the Board unanimously approved all Classified Substitutes will be paid on the first step of the respective classified salary schedule. Shield Aye, Teague Aye, Jenkins Aye.
- 7.n. Information: The Superintendent brought to the Board for a first reading Board Policy BP 1240 - Volunteer Assistance, Community Relations
- 7.o. Information: The Superintendent brought to the Board for a first reading Administrative Regulation AR 1240 - Volunteer Assistance, Community Relations
- 7.p. Information: The Superintendent brought to the Board for a first reading Board Policy BP - Time Clocks.
- 7.q. Information: The Superintendent brought to the Board for a first reading Board Policy BP 042.42 – Charter School Renewal.
- 7.r. Action: Approve/Deny to Discard Previously Adopted Textbooks, Obsolete technology equipment, and/or Obsolete/Broken Materials. On a motion by Trustee Teague and seconded by Trustee Jenkins, the Board unanimously approved Discard Previously Adopted Textbooks, Obsolete technology equipment, and/or Obsolete/Broken Materials. Shield Aye, Teague Aye, Jenkins Aye.
- 7.s. Discussion/Action: Approve/Deny Ratification of the following PAR/NOEs (Position Authorization Request/Notice of Employment Change). On a motion by Trustee Teague and seconded by Trustee Jenkins, the Board unanimously approved the following PAR/NOEs. Shield Aye, Teague Aye, Jenkins Aye.

Employee/Position	Explanation	Effective
Rebecca Countryman	Drama Support- - 1 hr/week	8/19/16
Laura Young	Fine Arts Support – 5 hr/week	8/24/16
Sylvia Ming	Instructional Aide Increase to .6125 FTE	8/10/16
Sara Peyton	Instructional Aide- Increase to .7333 FTE	8/10/16
Sara Peyton	Extra Hours- Parent Student Engagement, ie. MCC meetings, Yearbook- Hourly rate NTE \$500	8/10/16
Lori Lory	Instructional Aide- Increase to .7688 FTE	8/10/16
Theresa Brock	Extra duty hours, NTE \$1,000	8/10/16
Classified Staff	Additional hours for staff meetings, NTE 12 hours per year, paid at hourly rate	8/09/16
Manny Mendez	School Event Stipend, NTE \$700	8/10/16
Manny Mendez	Extra duty hours for coaching, NTE \$1,000	8/10/16
Al Soto	Substitute custodian as needed, NTE 30 hours @ \$18.13 per hour	8/10/16
Megan Escobar	After School Intervention 2 hrs/week	8/29/16
Megan Escobar	Educational Tech Research & Dvpt., NTE \$2,500	7/1/16
Megan Escobar	Increase in column pay- Column 4 to Column 5	7/1/16
Marilyn Beckerman	Change from 0.5 Gen Ed/0.5 SpEd to 0.4 Gen Ed/0.6 SpEd	7/01/16
Mayra Barroso	Spanish translation, NTE \$2,000	7/1/16
Deanna Nese	Extra Hours for Fall/Spring Parent Conferences, Hourly Rate NTE 18 hours	9/1/15
Deanna Nese	FTE position decreased from .6141 to .6087	7/01/16
Nicoleta Trifa	FTE position increased from .5550 to .6032	7/01/16
Sheryl Barnd	Charter Stipend \$5,000	7/1/16
Overnight Field Trips	Staff that chaperones overnight field trips will be paid an additional \$100 per day	8/10/16
Alarm Stipend	Staff that reports during off hours will be paid \$25 per call, NTE 3 calls per year	7/01/16
Certificated Staff	Additional Hours for Prof. Dvpt., 2 Staff Dvpt Days 10/10/16 & 3/6/17 @ 7 hours each	10/10/16
Certificated Staff	Additional Hours for Prof Dvpt. during non-school hours at \$30/hour NTE \$5,000	7/1/16
IEPs, Report Writing	Teachers will be paid when attending required IEP meetings that occur after normal workday. NTE 15 days @ hourly rate (rate is \$35 per hour)	8/10/16
Staff	Dance Stipend @ \$50 (total cost NTE- \$300)	9/25/15

8. CLOSED SESSION – No Items

ADJOURNMENT OF REGULAR MEETING

The Acting Clerk of the Board, Tim Shield, Adjourned Regular Meeting at 6:55 p.m. Next meeting: September 21, 2016.

Clerk of the Board, Tim Shield

Date