

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF MUPU ELEMENTARY SCHOOL DISTRICT
August 19, 2015**

REGULAR SESSION

1. CALL TO ORDER: The Acting Clerk of the Board, Chuck Teague, called the meeting to order at 5:31 p.m.
- ROLL CALL: Board Members Present: Chuck Teague, Bob Peyton
Administrators Present: Sheryl Barnd, Superintendent/Principal/Board Secretary
Others Present: Tami Peterson, CBO

PLEDGE OF ALLEGIANCE

2. ADMINISTRATION

- 2.a. Emergency Additions to the Agenda: None
- 2.b. Approval of Agenda: On a motion by Trustee Peyton, and seconded by Trustee Teague, the Board voted unanimously to approve the August 19, 2015 Agenda.
- 2.c. Approval of Minutes: On a motion by Trustee Peyton, and seconded by Trustee Teague, the Board voted unanimously to approve the June 17, 2015 Minutes.

3. CONSENT AGENDA – On a motion by Trustee Peyton and seconded by Trustee Teague, the Board accepted the following consent agenda:

- 3.a. Enrollment/Attendance – No Report: Projected Enrollment 137
- 3.b. Board Report – Purchase Orders (ReqPay 11a)
- 3.c. Warrant Register Listing (ReqPay12a)
- 3.d. Board Report- Financial - Financial Statement (Fiscal 13)
- 3.e. Fiscal Reports: AAS Charters
- 3.f. Correspondence: Ventura County Office of Education regarding the County's approval of the Local Control Accountability Plan for Mupu Elementary School District.
- 3.g. Quarterly Report on Williams Uniform Complaints 4/1/15 – 6/30/15 --None

4. PUBLIC COMMENTS - None

5. SUPERINTENDENT/ PRINCIPAL'S REPORT - Accepted

6. ON-GOING BUSINESS

- 6.a. Prop 39: CBO Peterson will report on recent progress and communication in regards to Prop 39. CBO Peterson reported that the BSA is looking at other options and possibly utilizing a company that can work with all the smalls and charters that are part of BSA.
- 6.b. Update: AAS Charter Schools: Cory Cavanah, Director of Operations, will report on budget. Supt. Barnd reported that C. Cavanah will be in attendance at the next meeting to report on the unaudited actuals as well as the AAS 2015-2016 proposed budget.
- 6.c. Update: Common Core State Standards: Supt. Barnd reported that schools have access to student scores, but parents do not at this time. These should be released in the beginning of September.
- 6.d. Update: Local Control Funding Formula (LCFF) & Local Control Accountability Plan (LCAP) Supt. Barnd reported that Mupu is starting to implement the goals set forth in the LCAP, primarily focusing on family engagement.

7. New Business

- 7.a. Discussion/Action: Approve/Deny District Unaudited Actuals for FY 2014-2015. CBO Peterson presented the unaudited actuals. The district is in good fiscal health and ended up adding to the general fund. On a motion by Trustee Peyton and seconded by Trustee Teague, the Board unanimously approved the Unaudited Actuals for FY 2014-15.
- 7.b. Ratify: Approve/Deny Longevity Increase: The increase in longevity pay applies to both classified and certificated employees. On a motion by Trustee Peyton and seconded by Trustee Teague, the Board unanimously ratified longevity pay to apply to both classified and certificated employees.
- 7.c. Discussion/Action: Approve/Deny to Set District Contribution to Medical Benefits for 2015/16. On a motion by Trustee Peyton and seconded by Trustee Teague, the Board unanimously approved to leave the District Contributions to Medical Benefits as is.
- 7.d. Discussion/Action: Approve/Deny Declaration of Need for Fully Qualified Educators for SY 2015-2016. On a motion by Trustee Peyton and seconded by Trustee Teague, the Board unanimously approved the Declaration of Need.

- 7.e. Discussion/Action: Approve/Deny Annual Statement of Need, 30-Day Substitute Teaching Permits for SY 2015-2016 On a motion by Trustee Peyton and seconded by Trustee Teague, the Board unanimously approved the Annual Statement of Need.
- 7.f. Discussion/Action: Approve/Deny Resolution 15-16-01: Resolution for Adopting the “Gann” Limit for 2014-15 & 2015-16 Fiscal Years. On a motion by Trustee Peyton and seconded by Trustee Teague, the Board unanimously approved the Resolution 15-16-01.
- 7.g. Discussion/Action: Approve/Deny Ratification of the following PAR/NOEs (Position Authorization Request/Notice of Employment Change). On a motion by Trustee Peyton and seconded by Trustee Teague, the Board unanimously approved all of the following PAR/NOEs with the exception of Employee Sara Peyton. This PAR/NOE will be carried until next meeting.

Employee/Position	Explanation	Effective
Rebecca Countryman	Drama Support- T/Th- 3 hrs/Week	8/18/15
Anya Tobin	Art Support- NTE 5 hrs/week-	8/12/15
Anya Tobin	Removal from Instructional Aide position	8/12/15
Sara Peyton	Instructional Aide- 5.6 hours/day	8/12/15
Lori Lory	Add-on math intervention position terminated	8/12/15
Lori Lory	Add-on (see above) hours part of regular assignment (4 hrs/week)	8/12/15
Manny Mendez	School Event Stipend, NTE \$700	8/12/15
Manny Mendez	Coaching Stipend, NTE \$1,000	8/12/15
Theresa Brock	Extra duty hours, NTE \$1,000	8/12/15
Al Soto	Substitute custodian as needed, NTE 30 hours @ \$17.27 per hour	
Yearbook	Removal of Position- will be completed by Sara Peyton (\$425)	8/12/15
Substitutes	Increase from 6 FTE @ 7 days to 7 FTE @ 7 days (Increase in certificated staff)	8/12/15
Overnight Field Trips	Staff that chaperones overnight field trips will be paid an additional \$100 per day	8/12/15
Alarm Stipend	Staff that reports during off hours will be paid \$25 per call, NTE 3 calls per year	8/12/15
Certificated Staff	Additional hours for staff meetings, NTE 12 hours per year, paid at hourly rate	8/11/15
IEPs, Report Writing	Teachers will be paid when attending required IEP meetings that occur after normal workday. Change from 6 days @ hourly rate to 7 days @ hourly rate (rate is \$35 per hour)	8/12/15
Nicoleta Trifa	Separate 8 th gr math instruction, 5 th gr math instruction/ 4 th gr math support/ 5 th -8 th gr. P.E. support 3x week	8/12/15
Deanna Nese	FTE position decreased from .6304 to .61	8/12/15
Mayra Barroso	Spanish translation, NTE \$2,000	7/1/15
Megan Escobar	Educational Tech Research & Dvpt., NTE \$2,500	7/1/15
Megan Escobar	Increase in column pay- Column 3 to Column 4	7/1/15

8. CLOSED SESSION – No Items

ADJOURNMENT OF REGULAR MEETING

The Acting Clerk of the Board, Chuck Teague, Adjourned Regular Meeting at 6:34 p.m. Next meeting: September 16, 2015.

Clerk of the Board, Chuck Teague

Date