

**MINUTES OF THE REGULAR MEETING/PUBLIC HEARING  
OF THE BOARD OF TRUSTEES OF MUPU ELEMENTARY SCHOOL DISTRICT  
November 16, 2016**

**REGULAR SESSION**

1. CALL TO ORDER: The Acting Clerk of the Board, Tim Shield, called the meeting to order at 5:31 p.m.
- ROLL CALL: Board Members Present: Tim Shield, Chuck Teague, Steve Jenkins  
Administrators Present: Sheryl Barnd, Superintendent/Principal/Board Secretary  
Others Present: Benny Martinez, CBO, J.J. Lewis, CEO Academy of Art & Science, several staff members and a family from AAS

PLEDGE OF ALLEGIANCE

2. ADMINISTRATION

- 2.a. Emergency Additions to the Agenda: None
  - 2.b. Approval of Agenda: On a motion by Trustee Teague, and seconded by Trustee Jenkins, the Board voted unanimously to approve the November 16, 2016 Agenda. Shield Aye, Teague Aye, Jenkins Aye
  - 2.c. Approval of Minutes: On a motion by Trustee Teague, and seconded by Trustee Jenkins, the Board voted unanimously to approve the September 21, 2016 Minutes. Shield Aye, Teague Aye, Jenkins Aye
3. CONSENT AGENDA – On a motion by Trustee Teague, and seconded by Trustee Jenkins, the Board accepted the following consent agenda: Shield Aye, Teague Aye, Jenkins Aye
- 3.a. Enrollment/Attendance – Month 2: 155; Month 3: 156
  - 3.b. Board Report of Purchase Orders (ReqPay 11d)
  - 3.c. Board Report of Checks (ReqPay12a)
  - 3.d. Financial Statement (Fiscal 13a)
  - 3.e. Quarterly Report on Williams Uniform Complaint Procedure- 0

4. PUBLIC COMMENTS - None

5. SUPERINTENDENT/ PRINCIPAL'S REPORT - Accepted

6. ON-GOING BUSINESS

- 6.a. Prop 39: Supt. Barnd reported that GreenEconoMe had completed most of the exterior lighting project and would be starting the interior lighting as well as the HVAC system on November 18<sup>th</sup> and concluding on November 23<sup>rd</sup>.
  - 6.b. Update: Common Core Standards: Supt Barnd reported that SBAC testing window begins February 22<sup>nd</sup> and ends June 7<sup>th</sup>.
7. New Business
- 7.a. Information: Acceptance of Renewal for AAS TO/Simi Valley. The Board accepted the renewal for AAS TO/Simi Valley.  
Trustee Shield opened Public Hearing at 5:47 PM.

<p><b>PUBLIC HEARING</b> <b>REGARDING ACADEMY OF ARTS AND SCIENCE CHARTER RENEWAL</b> (Public Notice posted 5:00 p.m. 11/06/16.)</p>
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Trustee Shield closed Public Hearing at 6:52 PM.

- 7.b. Discussion/Action: Approve/Deny Ratification of SY 16-17 Health Services Contract between the Mupu Elementary School District and the Ventura County Office of Education. On a motion by Trustee Teague and seconded by Trustee Jenkins, the Board unanimously approved ratification of SY 16-17 Health Services Contract between MESD and VCOE. Shield Aye, Teague Aye, Jenkins Aye.
- 7.c. Action: Approve/Deny ratification SY 16-17 for Psychological and Speech Services Agreement between the Mupu Elementary School District and the Ventura County Office of Education. On a motion by Trustee Teague and seconded by Trustee Jenkins, the Board unanimously approved ratification of SY 16-17 for Psychological and Speech Services Agreement between MESD and VCOE. Shield Aye, Teague Aye, Jenkins Aye.
- 7.d. Action: Approve/Deny SY 16-17 Q Student Information System Service Level Agreement between the Mupu Elementary School District and the Ventura County Office of Education.. On a motion by Trustee Teague and seconded by Trustee Jenkins, the Board unanimously approved SY 16-17 Q Student Information System Service Level Agreement between MESD and VCOE. Shield Aye, Teague Aye, Jenkins Aye.

- 7.e. Action: Approve/Deny ratification of Service Maintenance Agreement for SY 16-17 with Kyocera, formerly Witt Company, for Riso copier. On a motion by Trustee Teague and seconded by Trustee Jenkins, the Board unanimously approved the ratification of Service Maintenance Agreement for SY 16-17 with Kyocera, formerly Witt Company, for Riso copier. Shield Aye, Teague Aye, Jenkins Aye.
- 7.f. Action: Approve/Deny Certificated Contract of Employment. On a motion by Trustee Teague and seconded by Trustee Jenkins, the Board unanimously approved the Certificated Contract of Employment. Shield Aye, Teague Aye, Jenkins Aye.
- 7.g. Action: Approve/Deny Approval of the following PAR/NOEs (Position Authorization Request/Notice of Employment Change). On a motion by Trustee Teague and seconded by Trustee Jenkins, the Board unanimously approved the following PAR/NOEs. Shield Aye, Teague Aye, Jenkins Aye.

Employee/Position	Explanation	Effective
Jane Kilpatrick	Termination of Sub Position	07/01/16
Heather Wright	Termination of Sub Position	07/01/16
Deanna Nese	Extra Hours- Parent Engagement- Catalina Information- Hourly rate NTE 2 hrs	8/10/16
Barbra Winder	Extra Hours- Parent Engagement- Catalina Information- Hourly rate NTE 2 hrs	8/10/16
Sara Peyton	Extra Hours- Library Conference- Current Rate NTE 3 hours	10/07/16

7.h. Information: Testing Schedule: Smarter Balanced Testing Window will be February 22<sup>nd</sup>- June 7<sup>th</sup>.

ADJOURNMENT OF REGULAR MEETING

The Acting Clerk of the Board, Tim Shield, Adjourned Regular Meeting at 6:57 p.m. Next meeting: December 14, 2016.

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Clerk of the Board, Tim Shield

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Date